Gloucestershire Safeguarding Children Board

Training Booking Form

Personal Details:

Name: D.O.B: (dd/mm/yyyy) Role/ Job Title:

Employer Name: Work Tel. No:

Work Email Address: Mobile No:

Work Address: Employer Invoice Address: *Home Address:

*for data record ID purposes only

Course Fees:

Please see the GSCB website for details of course fees:
http://www.gscb.org.uk/index.cfm?articleid=93341

Cancellation Charges:

If we receive less than 10 days notice of cancellation before the start of any course, or there is a no show on the day, full fees will be charged.

Please note: All agencies are liable for the cancellation fees without exception.

Course Details:

Course Title:

Date - 1st Choice (dd/mm/yyyy) 2nd Choice (dd/mm/yyyy)

Do you have any special requirements/disabilities i.e. visual, audio, mobility etc?

Name of Line Manager: Date: (dd/mm/yyyy)

Line Manager Email Address:

Please ensure that a copy of this form is sent to your Line Manager after submitting this form. This training will be part of your professional development.

If a place is available you will receive a confirmation of your course date by email.

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Agency Group:

Please select from list below or describe the agency group you belong to

- ○ **Community and Adult Services**

District Council:

- ○ Cheltenham
- ○ Cotswolds
- ○ Forest of Dean
- ○ Gloucester
- ○ Stroud
- ○ Tewkesbury

Education:

- ○ Academy – Primary
- ○ Academy – Secondary
- ○ College/FE
- ○ Education Support Services
- ○ Primary School
- ○ Private/Independent School
- ○ Secondary School
- ○ Specialist Services/ Special School

- ○ Early Years (Under 5 Years. I.e. Child minders, Day care settings, out of school settings etc.)
- ○ Children's Centres

If course funded please enter your voucher code provided by childcare.training@gloucestershire.gov.uk. Full charge will apply without a voucher code.

Health:

- ○ Dentist and staff
- ○ GP and GP staff
- ○ Opticians and staff
- ○ NHS Gloucestershire (commissioning)
- ○ NHS Gloucestershire Care Services (provider)
- ○ NHS Gloucestershire Hospitals NHS Foundation Trust
- ○ 2gether NHS Foundation Trust
- ○ Great Western Ambulance Service
- ○ Private Health Care

- ○ **Police**

- ○ **Probation**

Social Care Team: CYPD

- ○ Social Worker
- ○ Other

- ○ **Voluntary Community Services**

- ○ **Community Youth Group**

Youth Support Services:

- ○ Connexions
- ○ Youth Offending Service
- ○ Youth Services

- ○ Other - please describe your job role and agency group:

The fields outlined in red are compulsory fields. On completion of form please save the form and email as attachment to adedsafeguardingcourses@gloucestershire.gov.uk

If you have any queries regarding your booking please call 01452 583863

Data Protection

The information you supply will be held within a Gloucestershire County Council database. We may need to share these details with other county council colleagues in connection with our services. We may also need to share these details with your own employer for payment authorisation, invoicing, and data reporting purposes. At no time will your personal information be passed to organisations for marketing or sales purposes. Further information on Gloucestershire County Council's Information Management Policies & Procedures can be found at http://www.gloucestershire.gov.uk/index.cfm?articleid=20422