

Commonly asked questions and answers for Child Carers and Early Years settings – S175/157 Safeguarding Audit

Q: My eLink doesn't work

A: If control /click combination doesn't work then copy and paste the entire link into the address bar at the top of your browser page (not the search engine search box in the middle of the page).

Q: I haven't received my login details or they were sent to an old/wrong address

A: Please email paule@fabresearch.com and we will send them to you within 24 hours

Q: My login details were sent to an old/wrong address

A: Please email paule@fabresearch.com so that we can update our database. If you feel your eLink has been compromised, please let us know and we can reset it.

Q: I am having problems logging back in

A: Make sure you use the entire eLink again – not just the website address. If you are still having problems, please email paule@fabresearch.com who can issue you with a conventional login ID and password.

Q: I cannot get the survey to work on my phone?

Ideally you should use a PC, laptop or tablet to complete the survey as there is a lot of information on the website and its much easier on the big screen. If you are using a tablet or smartphone, ensure the screen is rotated into landscape mode not portrait.

Q: I am a sole childminder; do I count as staff?

A: If you are paid for what you do then yes you are staff.

Q: I am an afterschool club run on a school site, do I complete the audit?

A: If you have the same safeguarding arrangements i.e DSL and DDSL and follow the same Safeguarding Policy, then no you will be incorporated within the schools S175 audit

Q: I am an Early Years setting run on a school site, do I complete the audit?

A: If you have the same safeguarding arrangements i.e DSL and DDSL and follow the same Safeguarding Policy, then no you will be incorporated within the schools S175 audit

Q: I don't have any children on a CP or CIN plan, but I would know if I did, how do I answer?

A: Answer Yes

Q: The setting name or my name is wrong (e.g. has been changed), what do I do?

A: Please contact paule@fabresearch.com immediately and we will update it.

Q: I have submitted my audit, but I want to update it

A: Simply log back into your audit using your full eLink, update your audit and resubmit. You can do this as many times as you like up until the 12th February 2021.

Q: How do I print my Audit?

A: There is a Print button on every page so that you can print relevant parts and a Print tab at the top of the Audit plus a Print button on the dashboard (the first page you see when you login)

Q: I have other questions

A: Please contact George Summers Georgina.Summers@gloucestershire.gov.uk for any content related queries and Pauline Foster paule@fabresearch.com for any technical issues.